

# JHARKHAND BIJLI VITRAN NIGAM LIMITED

(CIN: U40108JH2013SGC001702)

Regd. Office:- Engineering Building, HEC, Dhurwa, Ranchi-834004.

E-mail: [cecr2018@gmail.com](mailto:cecr2018@gmail.com)

## NOTICE INVITING QUOTATION

Jharkhand Bijli Vitran Nigam Limited at its HQ office invites quotations in sealed envelope / password protected email from eligible agencies/firms for “**providing door-to-door electricity dues collection through E-wallet system from consumers in urban and rural areas of JBVNL**”.

Interested agencies/firms are requested to download the Quotation Paper containing eligibility criteria, scope of work and terms & conditions from JBVNL website ([www.jbvn.co.in](http://www.jbvn.co.in)). Important dates concerning this “Notice Inviting Quotation” are mentioned below:

Start date and time of downloading of quotation paper from JBVNL website ( <a href="http://www.jbvn.co.in">www.jbvn.co.in</a> )	21.05.2021 at 10:00 AM
Last date and time of submission of quotations and other documents in sealed envelope	28.05.2021 at 06:00 PM

Sealed quotations must consist of:

1. Duly filled rate quotation sheet.
2. Scanned copies of PAN, GST Registration Certificate and Company Registration Certificate
3. Undertaking with respect to suspension / debarment / blacklisting by any PSU/ Central or State Government Departments / Central Government or State Government organization
4. Proof of assignments handled by the bidder during last 05 years.

**SEALED ENVELOPE / PASSWORD PROTECTED EMAIL SHALL REACH THE ADDRESS/EMAIL MENTIONED BELOW BY 28.05.2021 BEFORE 06:00 PM:**

**General Manager (Revenue),  
Jharkhand Bijli Vitran Nigam Limited,  
Engineering Building, HEC, Dhurwa,  
Ranchi - 834004  
E mail Id- [limitedtenders20@gmail.com](mailto:limitedtenders20@gmail.com)**

Sd/-  
**General Manager (Revenue)**

## General Information

Jharkhand Bijli Vitran Nigam Limited (JBVNL) is the electricity distribution licensee across entire State of Jharkhand. It was incorporated on 6<sup>th</sup> January, 2014 post unbundling of Jharkhand State Electricity Board (JSEB). It has 7 Electricity Supply Area and 15 Electricity Supply Circles operating at different locations of Jharkhand.

JBVNL has been progressively improving its billing and collection process with introduction of technological interventions, such as, centralized billing system, Master Data Management System (MDMS) and mobile billing.

**JBVNL invites quotations (rates) in sealed envelope as well as password protected email from reputed agencies/firms fulfilling the eligibility criteria for “providing door-to-door electricity dues collection through E-wallet system from consumers of JBVNL in urban and rural areas”.**

### **1. Eligibility Criteria**

- a. The agency/firm should have been registered in India with appropriate statutory authorities as required under law.
- b. The agency/firm must have **minimum 03 (Three) years** of experience of working with Central/State Government organizations providing cash collection services.
- c. The agency/firm must have successfully completed **minimum 02 (two) assignments/projects** in door-to-door cash collection activities **handling more than 05 (Five) lakh consumers in last 05 (Five) years.**
- d. The agency/firm **must not have been suspended/debarred/blacklisted by any PSU/ Central or State Government Departments / Central Government or State Government organizations.**

**The newly appointed agency/firm appointed for providing services for “Engaging and managing Urja Mitras for operationalization of Android based smart mobile photo spot energy billing system” in Electric Supply Area Boards – Ranchi, Jamshedpur, Dhanbad, Medininagar, Giridih and Hazaribagh - are eligible for sending their quotations without submission of any of the above mentioned eligibility related documents as it is already submitted with their bid documents.**

### **2. Scope of Work**

- a. Deployment of adequate manpower for achieving 100% collection coverage i.e. availability of 1 resource per 1200 consumers in both urban and rural areas. (*Area Board wise information about number of consumers and assessment amount less subsidy for FY 2020-21 is attached as Annexure-2*)
- b. Door-to-door collection of the electricity dues in the form of cash / card payment collected through E-wallet system made available by JBVNL through its mobile app/ mPOS / UPI.
- c. On successful transaction, a hard copy of receipt will be generated and immediately provided to the consumer through either:
  - i. Deployment of mobile van installed with a laptop, a printer and a security locker, Or
  - ii. Deployment of hand held printing devices, Data collected shall be transferred to the JBVNL database.

- d. Deployment of one Nodal Officer from agency/firm end at the HQ level and will maintain liaison with JBVNL Nodal Officer for all related issues.

### **3. Terms and Conditions**

- a. Agency/firm must submit the quotations (rates) as per the format attached in Annexure-1 along with scanned copy of following documents:
  - i. Copy of PAN, GST Registration Certificate, Company Registration Certificate
  - ii. Undertaking with respect to suspension / debarment / blacklisting by any PSU/ Central or State Government Departments / Central Government or State Government organization
  - iii. Proof of related assignments handled by the bidder during last 05 years.
- b. **Agency/firm shall quote the rates (on monthly basis) as percentage (up to 2 decimal places) of amount collected in the area of operation. The rates shall remain fixed for the complete duration of the contract.**
- c. **Agency/firm shall quote the rates exclusive of GST.**
- d. **Tenure of appointment of collection service provider shall be at the sole discretion of JBVNL. Indicative tenure of appointment for collection service provider shall be **minimum 03 (three) years**. Performance of the agency shall be reviewed periodically and in case of unsatisfactory performance , JBVNL reserves the right to terminate the services of the said agency.**
- e. JBVNL reserves the right to accept / reject any or all quotations without assigning any reason whatsoever thereof.
- f. JBVNL shall amend / extend / cancel this rate invitation notice at any point of time without assigning any reason whatsoever or without incurring any liability to the affected agency/firm.

**Annexure-1**

Rate quotation sheet:

Description	Rate in percentage (up to 2 decimal places) without GST	
	In Figure	In Words
Providing door-to-door cash collection through E-wallet system from consumers in urban and rural areas of JBVNL		

**Annexure-2**

Area Board wise number of consumers and assessment amount less subsidy (in Rs. Lakhs) for FY 2020-21 is mentioned below:

<b>Area Board</b>	<b>Assessment Amount less subsidy (in Rs. lakhs)</b>	<b>Number of consumers</b>
Dhanbad	33,715	5,22,620
Dumka	27,170	6,22,568
Giridih	32,824	7,93,092
Hazaribagh	28,106	5,69,033
Jamshedpur	43,223	6,67,369
Medininagar	15,287	4,96,558
Ranchi	49,783	9,59,978
<b>Total</b>	<b>2,30,111</b>	<b>46,31,218</b>